


# HOUSE MANUAL



## TWIN PALMS

Noordhoek, Cape Town  
South Africa

**STATUS**

<b>RESPONSIBILITY</b>	<b>NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>
COMPILED	Jonathan Morse		
RESPONSIBLE / APPROVED	 (Property Owner)		

**NOTE: THIS MANUAL IS FOR ILLUSTRATIVE PURPOSES ONLY, AND HAS BEEN SHORTENED (WITH ONLY A FEW SAMPLE OPERATING PROCEDURES INCLUDED), AND WITH PERSONAL AND CONFIDENTIAL INFORMATION REMOVED.**

## LIST OF ABBREVIATIONS

ADT	Armed Response Security Company
Cell	Cell phone (mobile)
DSTV	TV Satellite Channel
DVD	Digital Video Disc
e.g.	For example
etc	Etcetera
Fig	Figure
HD	High Definition
i.e.	That is
IT	Information Technology
km's	Kilometres
n/a	Not Applicable
NB	Take note
No.	Number
para.	Paragraph
RC	Remote Control
Ref.	Reference
TV	Television
w/-	With

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# HOUSE MANUAL for TWIN PALMS

## 1. WELCOME AND THANK YOU

Welcome to our home!

You have been met and made welcome by the property manager [REDACTED], who provided you with an overview of the most important aspects of our home. For the duration of your stay, [REDACTED] will assist you with any queries or advice you may need, including certain services detailed in this manual (e.g. house cleaning, pool servicing, etc).

Please take the time to familiarise yourself with this house manual, to help you settle in, find your way around and get the best use of our home's facilities. It also provides other useful information to help you become more familiar with our local environment, and the magnificent southern Cape Peninsula on which we are located.

Please note that the Western Cape continues to undergo the worst drought in a century, with conditions only slightly better than last year. We embrace water conservation as much as we can, having learned how valuable and scarce water is. As such, we capture rain and shower water for non-consumption purposes (see separate notice beside fridge), and hope you can assist wherever you can. Every drop counts, the choice is ours 😊

We thank you for choosing our home (hereafter referred to as Twin Palms) for your visit to Cape Town, and trust you enjoy it as much as we do (while having a wonderful time enjoying all the magnificence, the Cape has to offer).

## 2. OUR VISION

*"To provide affordable quality home lets to local and foreign guests, by providing a comfortable home base, in and from which, to enjoy the Cape's many wonders."*

*"We aim to provide, in a central location on the peninsula:*

- *homely, comfortable accommodation and facilities;*
- *a prime outdoor entertainment area, offering magnificent sea and mountain views, with swimming pool and outdoor cooking facilities;*
- *simple "use" information, designed to facilitate quick and easy understanding and use of all facilities, to guests full satisfaction.*

### 3. HOUSE INFORMATION and SERVICE CONTACT NUMBERS

Refer to Table 1 for information on Twin Palms, as well as important service contact numbers. Where applicable, reference to further detail in the manual is provided.

Category / Description	Detail / Description / Name / Reference	Contact No.
<b>House Information</b>		
Address:	[REDACTED] Noordhoek 7979	[REDACTED]
Postal Address	[REDACTED] Noordhoek 7979 Republic of South Africa	
Property Manager	[REDACTED]	[REDACTED] (cell)
Refuse Collection (Garbage in black bags, Recycle items in clear plastic bags)	Monday mornings early: - Black bags into refuse bin on driveway (moved outside gate for collection / Recycle bags next to bin)	
<b>Service Numbers</b>		
Pool and Garden Service	[REDACTED]	[REDACTED] (cell)
TV / DSTV	DSTV Call Centre	021 508 2222
Connectivity / IT	[REDACTED]	[REDACTED]
<b>Emergency Numbers</b>		
Emergency	Emergency Control Centre (24/7)	021 782 0333
Alarm Service (Emergency Response)	ADT Control Room (Refer para. 5.1.2)	0784561532
Ambulance	Cape Medical Response	0827824444 (24)
Hospital Emergency	Constantiaberg Medi-Clinic (17 km's) Hospital Emergency (24 Hour)	021 7992911 021 7992193/6
<b>Other</b>		
Local Restaurants and Activities	Refer para. 7.2, Table 5.	

**Table 1: House Information & Contact Numbers**

Should there be any problems, emergencies, or malfunctions, please contact our property manager to assist and coordinate getting matters resolved. She will coordinate any services that may be required (e.g. a wifi connection problem, electrical problem, etc).

#### **4. INTRODUCTION TO TWIN PALMS**

This paragraph provides an overview of Twin Palms, detailing the main features and facilities. Where applicable, reference to specific detail further in the manual is provided.

There is a separate (self contained) cottage on the property, adjacent to the main house, with separate entrance from the driveway. The gate intercom connects to either the “cottage” or the “house” (refer para. 5.1.1).

##### **4.1 LOCATION**

Twin Palms is situated approximately 2 km’s from the beach, on the foothills of Noordhoek Mountain. Noordhoek is located in the northern corner of the lovely Fish Hoek, Kommetjie valley. The location provides breath-taking views of the Noordhoek / Chapman’s Peak mountain ranges, the glistening Atlantic Ocean washing the shores of Noordhoek beach (with the famous surfers “Dunes” in the middle), and stretching all the way across to Kommetjie in the south. Views can be enhanced with the use of a telescope situated in the Sunset Bar (refer para. 5.8).

Noordhoek is favourably situated in a central position on the Cape Peninsula, between Cape Town to the north (over Ou Kaapse Weg), and Cape Point to the south (off Ou Kaapse Weg).



## 4.2 ACCOMMODATION

Refer to Table 2 for the accommodation at Twin Palms.

Category	No.	Description	Ref. para.
Bedrooms	3	For 6 guests, with sea and mountain views	5.3.2 (for main bedroom facilities)
Bathrooms	2	1 on-suite main bedroom	
Lounge	1	With sea and mountain views, fire place and adjoining sun room (i.e. The Sunset Bar)	5.3.1 (available facilities)
Dining Room	1	Open plan, for 6-seater dining. Small bar fridge provided	
Sun Room (The Sunset Bar)	1	Magnificent sea and mountain views (with telescope, to enhance viewing)	5.8 (telescope)
Veranda	1	Sheltered, with comfy chairs and bench	
Outside entertainment area (front)		Pool with surround and fish pond with sea and mountain views, complete with 6-seater garden table and chairs, pool loungers, garden umbrella and Weber and Braai facilities	4.3 (Swimming Pool and Garden Entertainment Area) 5.7 (available facilities)
Outside entertainment area and Zen Garden (back)		Secluded, with fish pond, 3-seater bench with mountain views	

**Table 2: Accommodation Detail**

### 4.3. SWIMMING POOL AND GARDEN ENTERTAINMENT AREA

#### Pool Area

There is an 8 metre swimming pool, with martini seats and adjoining baby pool, all with beautiful sea and mountain views. Paved and grassed areas provide ample space for outdoor relaxation and entertainment.

Due to the severe drought conditions, the pool is fitted with a cover (in 2 pieces) to limit evaporation. Fortunately, the benefits of the cover far out way any hassles (i.e. warmer water by up to 8° and easier to keep clean, important with windy conditions; versus having to roll a portion of the cover back for a swim). **The pool cover must be partially removed prior to swim** (which takes less than a minute), **and replaced after**.

There are pipes to be fitted when rain is expected, that diverts the rain water from the patio roof into the pool (our only method of topping up).

There is a fish pond in the front garden. Please be so kind as to feed our fish:

**Feeding Fish:** Once per day in the morning, use fish food placed at the main bedroom door for convenience.

The front fish pond has a water fountain, which can be switched on and off at guest's convenience. The fountain pump is operated from the switchboard, located on the garden wall behind the pool pump. Refer para. 5.7.3 for further information.

**Bird Life:** A wide variety of birds visit frequently, adding to the country feel and outdoor experience.

PLEASE DO NOT FEED THE PEACOCKS or HADIDA'S OR  
ENCOURAGE THEM TO STAY, AS THEY EAT AND  
DESTROY THE FLOWERS

#### Braai and Entertainment Area

There is a braai facility outside the main bedroom (also a portable braai and weber behind the house, for guests to use wherever suites).

A 6-seater garden table with chairs and garden umbrella is provided in the proximity of the braai, for eating and entertainment.

#### 4.4 HOUSE FACILITIES

##### 4.4.1 Electronic/Electrical

Refer to Table 3 for “non-kitchen” related house facilities. Where necessary, reference is provided to Operating Instructions in the manual.

Category	Description	Location	No.	Para. Ref.
Access / Parking	Intercom Access / Remote Controlled Gate / Secure Parking	Driveway	1	5.1.1.a 5.1.1.b
Security	Alarm System (ADT w/- emergency response)		1	5.1.2
	Panic Buttons		1 1 1	5.1.2
Connectivity	Wifi / Internet	Indoors and partial outdoors	N/A	5.2.1
	Telephone (land line not provided)	n/a		
Entertainment	TV (DSTV- Explora HD)(incl. SHOWMAX)	Lounge	1	5.3.1
	Movies / DVD's / etc (Blue Ray Player)	Lounge	1	5.3.1
	TV (DSTV - Dual)	Main Bedroom	1	5.3.2
	Movies / DVD's (Blue Ray Player)	Main Bedroom	1	5.3.2
Laundry	Washing Machine for clothes/linen	Off passage, next to Main Bedroom	1	5.4.1
Hot Water	Solar Heating Water System	<i>Operating Panel</i> , in passage outside Laundry	1	5.4.2

**Table 3: House Facilities (Electronic/Electrical)**

#### 4.4.2 Kitchen

Kitchen facilities are provided for food storage, food preparation, cooking and cleaning. Outside Braai (barbeque) and Weber cooking appliances are also available.

Refer to Table 4 for the Kitchen facilities. Where necessary, reference to further detail in the manual is provided.

Category	Description	Detail	Ref. para.
Food Preparation	Pots, pans, etc		n/a
	Stove / Oven	4 plate hob, with oven and warming drawer	n/a
	Microwave		n/a
	Kettle		n/a
	Smoothie Machine		
	Coffee Machine		n/a
Food Consumption	Crockery and cutlery	For 6 people	n/a
Food Storage	Cupboards		n/a
	Fridge	With freezer	n/a
	Bar Fridge	In Dining Room	n/a
Cleaning	Dish Washer		5.6.2

**Table 4: Kitchen Facilities**

## 5. DESCRIPTION and OPERATING INSTRUCTIONS

A brief description and basic operating instructions are provided for each facility/equipment. This information is intended to get you up and running with the available “basic functions”.

Where available, reference is provided to the applicable maker’s handbook for further information and operating instructions. This should however not generally be necessary.

### 5.1 ACCESS and SECURITY

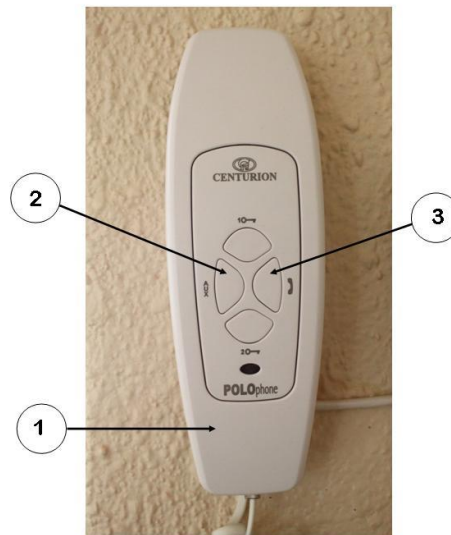
#### 5.1.1 Access to Property

##### Description

REMOVED

##### a. Operating Instructions (Access Intercom/Control Panel)

Refer to Figure 1 for the Access Intercom/Control Panel



**Figure 1: Access Intercom/Control Panel (Front Door)**

REMOVED

##### b. Operating Instructions (Gate Remote)

Refer to Figure 2 for the Gate Remote control.



**Figure 2: Gate Remote**

1. Press the **Blue Button** (1) (people entry) once, for **quick entry**. The gate will open partially, stopping for approximately 5 seconds to allow a person to enter quickly, before the gate closes automatically;

**WARNING:** *Warning beep sound, when the gate is about to close.*

**CAUTION:** *People must be careful when entering in this mode, due to the short time the gate remains open (with warning beeps sounding when about to close).*

**NOTE:** *An alternative option for people to enter is to use the **Green Button** (2) (press once,) and while the gate is in the process of opening, press the **Green Button** (2) again. This stops the gate (useful for prolonged pedestrian entry). A further press of the **Green Button** (2) closes the gate.*

2. Press the **Green Button** (2) once to open gate. The gate will open fully, allowing a vehicle to enter;

**NOTE:** *Pressing the **Green Button** (2) again once while the gate is in the process of opening stops the gate (useful for prolonged people entry.)*

**CAUTION:** *Drive slowly while passing through the gate, keeping close to the inside gate post. This is necessary due to the large levelling island at the gate entrance.*

3. Press the **Green Button** (2) once to close the gate (i.e. once it's open). The gate will close fully, preventing access.

c. Operating Instructions (**Gate Manual Switch**)

REMOVED TO SHORTEN



**Figure 3: Gate Manual Switch**

**5.1.2 Access to Main House/Security**

Description

**Access** to the house is by:

**REMOVED**

**Emergency response** from local Security Company ADT is triggered by either:

████████████████████

████████████████████████████████████████

ADT normally have a patrol car in the immediate area.

Should the alarm go off, the ADT Control Centre will immediately phone the house to enquire on status, as well as request (and receive) the “password”.

***NOTE:** The property manager would have given you the password on an information sheet on your arrival.*

Should ADT not be able to contact the house, or not obtain the correct password, an ADT Response Vehicle will be immediately dispatched to the property to investigate.

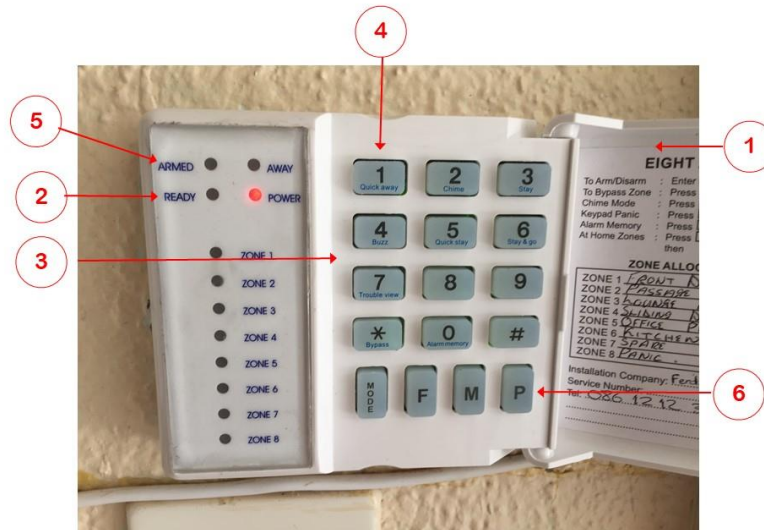
ADT have been informed of your presence and have your name details. Should the need arise; provide them with the correct password, to confirm your identity.

Telephone number in case of emergency:

- |                                         |              |
|-----------------------------------------|--------------|
| Emergency Control Centre:<br>(24 Hours) | 021 782 0333 |
| Police Flying Squad:                    | 1011         |
| ADT:                                    | 0784561532   |

## Operating Instructions (Alarm Panel)

Refer to Figure 4 - Alarm Panel (located [REDACTED]).



**Figure 4: Alarm Panel (Front Door)**

### Set Alarm (on leaving house)

1. Close all doors and windows securely;
2. Open *flap* (1) while standing still at the closed wooden front door; ensure *Ready Light* (2) turns **green**;
3. Key in the “alarm code” (provided to you by our property manager on arrival), using the *numerical key pad* (3); or for “quick arm” press *Button-1* (4).

**NOTE:** A warning signal will commence, allowing approximately 30 seconds to exit before the alarm activates automatically. The warning signal stops once the alarm activates.

**NOTE:** Once the alarm has activated, the *Armed Light* (5) shows.

4. Exit and close front door, making sure to set the door lock latch to “locked” (horizontal).

### De-active Alarm (on entering house)

**REMOVED**



## 5.2 CONNECTIVITY

### 5.2.1 Wi-Fi / Internet

#### Description

A Wifi network is available throughout the house, with limited coverage outdoors.

#### Operating Instruction

When connecting your device, use:

Wifi network name: [REDACTED]

Password: [REDACTED]

*NOTE: If there are any problem, please call our property manager.*

### 5.2.2 Telephone

A land line facility is not available. Guests are kindly requested to use own cell phones for communication.

### 5.2.3 Intercom

There is intercom communication from outside the front gate, to the main house and cottage (see Figure 1, para. 5.1.1).

There is communication between the main house and cottage (for use in case of emergency).

## 5.3 ENTERTAINMENT

Descriptions and operating procedures are provided for all entertainment equipment, sufficient for basic operation and normal usage. User Manuals are available for most equipment, providing further information should it be required.

The “remote controls” for the various equipment have been numbered RC1 to RC6, to avoid confusion. Refer these identification numbers (shown on stickers on the remotes) to the applicable figures in the following instructions.

### 5.3.1 Lounge Entertainment

The following entertainment is available:

- TV (refer para 5.3.1.a.)

- CD / DVD / External Hard Drive Media (refer para 5.3.1.b).
- Radio (refer para 5.3.1.c.)

The following **switch-on/off procedure** applies, independent of the mode of operation:

1. Press *TV Button* (1) on the Samsung TV & Blue Ray Player Remote (Fig 5), followed by *ON/OFF Button* (2), to **switch TV on/off**;
2. Press *BD Button* (3) followed by *ON/OFF Button* (2), to **switch Blue Ray Player on/off**.

a. TV (DSTV – Explora (HD)) (Samsung LED TV)

Description

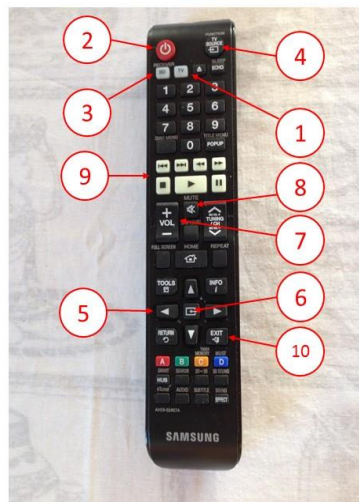
DSTV (Channel TV), offering a large number of TV channels and Movie and Series options (normal and HD) (Showmax), with Explora recording facility.

Option for Audio channels (radio and other).

Operating Instructions (Samsung TV - Blue Ray Player – DSTV Decoder)

Refer to Figure 5 - Samsung TV and Blue Ray Player Remote.

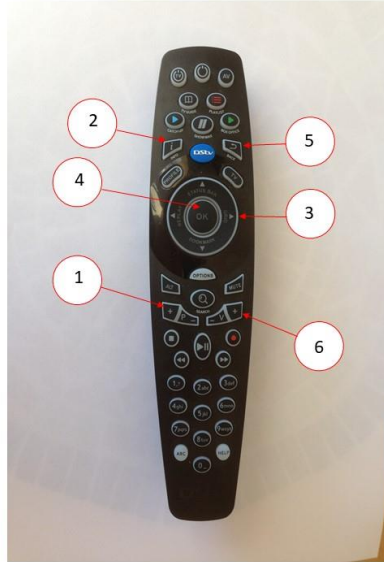
As per its description, this remote controls both the TV and Blue Ray Player. This remote is operated together with the DSTV Remote (shown in Figure 6), when using the system in the TV mode.



**Figure 5: Samsung TV & Blue Ray Player Remote (Remote Control (RC1))**

## TV MODE

1. Press *TV Button (1)* on the Samsung TV & Blue Ray Player Remote (Fig 5), followed by *TV Source Button (4)*, to set **TV Source to HDM1/DVI**;
2. **REMOVED TO SHORTEN**



**Figure 6: DSTV Explora Remote (RC2)**

**REMOVED TO SHORTEN**



**Figure 7: DSTV Explora Decoder**

- b. **CD / DVD / External Hard Drive** (Samsung TV with Blue Ray Player)

### Description

Full HD movies and other magnetic media can be viewed using the Blue Ray Player together with the Samsung TV:

- CD's / DVD's

- Hard drive or memory stick

- NOTES:
1. *CD's and DVD's are available for viewing. Enjoy.*
  2. *The TV "Source" must be **set to HDMI2**, if not already set, use the Samsung TV and Blue Ray Player Remote (Fig. 5) as per the procedure below.*
  3. *The Blue Ray player must be **set to Smart Hub**, if not already set, use the Samsung TV and Blue Ray Player Remote (Fig. 5) as per the procedure below.*

### Operating Instructions (CD/DVD/Hard drive)

Set TV to HDMI2 (Refer Fig 5 - Samsung TV & Blue Ray Player Remote)

1. Press *TV Button (1)*, followed by TV Source Button (4);
2. Scroll down to **HDMI2** by pressing *Down Arrow Button (5)*;
3. **REMOVED TO SHORTEN**



**Figure 8: Samsung Blue Ray Player**

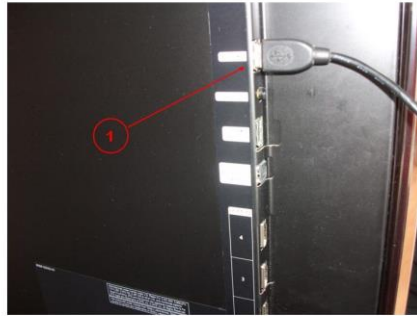
### **CD / DVD MODE**

Refer to Figure 8 – Samsung Blue Ray Player.

1. Press *CD/DVD Door Button (2)*, to open door;
2. **REMOVED TO SHORTEN**

## USB MODE

1. Insert USB connection from external hard drive/memory stick into the *USB Port (4)* (Fig 8);
2. **REMOVED**



**Figure 9: Samsung TV USB Connection**

### 5.3.2 Main Bedroom Entertainment

- a. TV (DSTV – Dual) (JVC LED TV w/- DSTV Dual Decoder)

#### Description

DSTV (Dual) provides a 2<sup>nd</sup> DSTV channel, separate from the lounge channel. This makes it possible for two people to watch different programmes at the same time (e.g. man watches football in the lounge, while the lady watches the cooking channel in the main bedroom).

#### Operating Instructions (JVC TV Remote/DSTV Dual Remote)

Refer to Figure 10 - JVC TV Remote.



**Figure 10: JVC TV Remote (RC4)**

1. Press *POWER Button* (1) on the JVC TV Remote (Fig 10), to switch TV on;
2. **REMOVED**

Refer to Figure 11 - DSTV Dual Remote.



**Figure 11: DSTV Dual Remote (RC5)**

**REMOVED**

- b. **Movies** (Blue Ray Player using DVD's, hard drive or memory stick)

Description

HD movies and other magnetic media can be viewed using the Blue Ray Player:

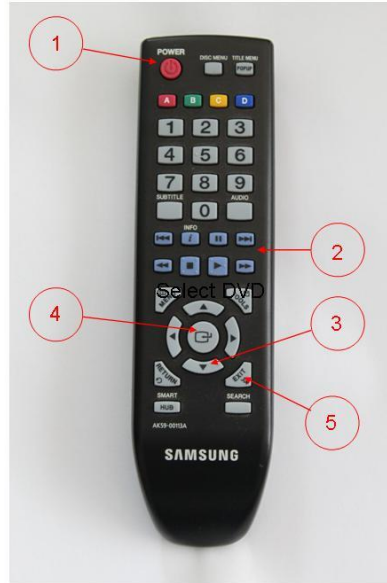
- DVD's;
- Guests own hard drive or memory stick.

*NOTE: Limited range of DVD's available for viewing. Feel free to enjoy.*

Movies are played using the Samsung Blue Ray Player Remote (Figure 12), together with the JVC TV Remote (Figure 10).

Operating Instructions (DVD's)

Refer to Figure 12 - Samsung Blue Ray Remote.



**Figure 12: Samsung Blue Ray Remote (RC6)**

1. Press *POWER Button* (1) on the Samsung Blue Ray Remote (Fig 12), to switch Blue Ray Player on;

**REMOVED**

Refer to Figure 13 - Samsung Blue Ray Player.



**Figure 13: Samsung Blue Ray Player**

2. Press *Drive Button* (1) on the Samsung Blue Ray Player (Fig 13), to open the drive;

**REMOVED**

Operating Instructions (Hard Drive / Memory Stick)

Refer to Figure 12 - Samsung Blue Ray Remote.

1. Press *POWER Button* (1) on the Samsung Blue Ray Remote, to switch the Blue Ray Player on;

REMOVED

**5.4 LAUNDRY and HOT WATER**

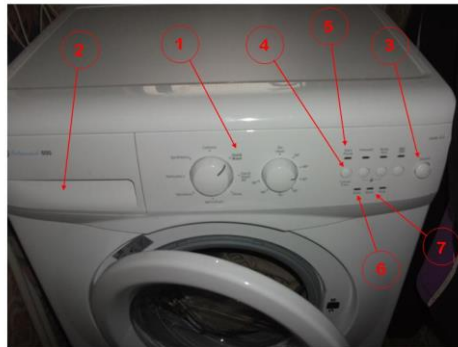
**5.4.1 Washing Machine**

Description

A small laundry for washing clothes, linen, etc is located off the passage outside the main bedroom. The laundry is equipped with wash basket and a Defy Automaid 600 washing machine.

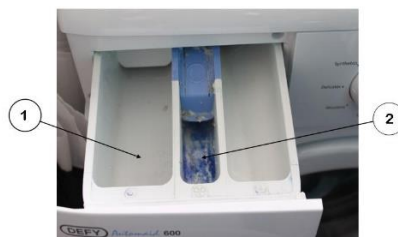
Operating Instructions

Refer to Figure 14 – Defy Washing Machine.



**Figure 14: Defy Washing Machine**

1. REMOVED



**Figure 15: Detergent Drawer (Defy)**



## 5.4.2 Solar Heating Water Geyser

### Description

The house is fitted with a 150 litre Solar Geyser. The cylinder is located in the roof, the Solar panels on the roof and the Solar Geyser Control Panel (see Figure 16), on the wall outside the laundry.

There are two sources for heating water:

- Solar energy, especially effective in summer months (frequently reaching temperatures of 70°C to 80°C during the day)
- Heater Element, powered by Eskom power supply (set to 58 °C)

Water temperature in the Solar Geyser is indicated on the *Solar Geyser Control Panel* (1)(Fig 16).

### Operating Instructions (Solar Geyser)

Refer to Figure 16 – Solar Geyser Control Panel.



**Figure 16: Solar Geyser Control Panel**

1. Press *POWER* Button (2) to switch “on” the Heater Element;

**NOTE:** The 3 little flames (3) turn **red** when the electric Heater Element is “on”. When the Heater Element is on “standby”, the 3 little flames (3) **flash red**.

2. Press *POWER* Button (2) again, to switch “off” the Heater Element;

**NOTES:** 1. The 3 little flames (3) light is “off” when the Heater Element is off.

2. *POWER* Button (2) serves as a toggle “on/off” switch for the electrical Heater Element.

## 5.5 ELECTRICITY

Electricity supply is by Eskom (Prepaid). Sufficient electricity is provided. The property manager has back-up prepaid, should this be necessary.

The Main Electrical Switchboard is located in the inside store room, which is kept locked. The property manager has access, when required.

In case of electrical power outages, candles and a torch are provided.

## 5.6 KITCHEN EQUIPMENT

### 5.6.1 Stove / Microwave / Refrigerator

Kitchen Appliances:

- 4 Plate Hob Stove w/- oven and warming drawer
- Microwave
- Kettle
- Coffee Machine
- Toaster
- Smoothie Machine
- Fridge
- Bar Fridge (in dining room)
- Dishwasher (refer para. 5.6.2)

***CAUTION:*** *When using the kettle, coffee machine or toaster, please move the appliance from under the cupboard overhang.*

### 5.6.2 Dish Washer

#### Description

The kitchen is fitted with a BOSCH Dishwasher. To ensure good washing results, and stain-free utensils and clear glasses, rinse aid is periodically added.

#### Operating Instructions (BOSCH Dishwasher)

1. Load the dishwasher;

Refer to Figure 17 – Detergent Dispenser.



**Figure 17: Detergent Dispenser**

2. Open the *Detergent Dispenser Cover* (1)(Fig 17) located on the inside of the dishwasher door, by sliding to the right;
3. **REMOVED**

Refer to Figure 18 – BOSCH Dishwasher.



**Figure 18: BOSCH Dishwasher**

4. **REMOVED**

### 5.6.3 Filter Water

There is filtered tap water available through an H<sup>2</sup>O filter. Point the tap lever on the nozzle towards the H<sup>2</sup>O filter for filtered water, and straight in line for normal tap water supply.

## 5.7 GARDEN EQUIPMENT

There is an outside electrical switchboard for the pool pump, lights (including pool light) and fish pond fountain motor. Each of the equipment is separately wired, and has an on/off switch in the Garden Electrical Box (located on the garden wall on the far side of the pool).

For the following descriptions and instructions, refer to Figure 19 – Garden Electrical Box. The switches are clearly marked:

- Pool Motor (1)
- Fountain (5)
- Lights (4)
- Pool Timer (3)

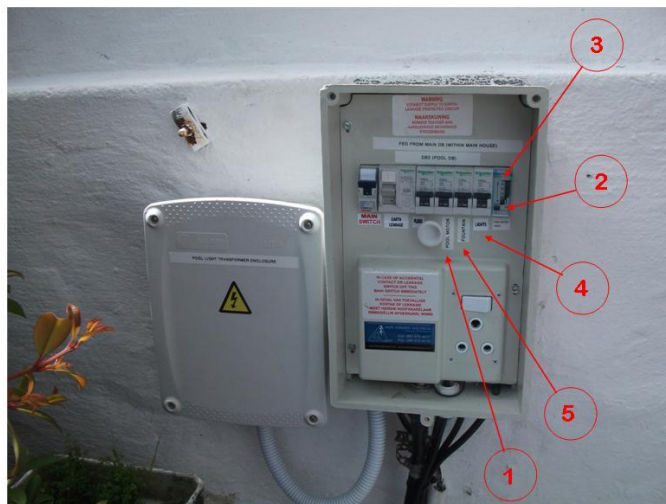
### 5.7.1 Pool Pump and Filter

#### Description

The pool pump is run daily on a timer (currently set 8am – 11am and 3pm – 6pm). The pool filter pump either drives the automatic pool cleaner, or circulates and filters (via the pool filter) the pool water.

#### Operating Instructions (Pool Pump)

It should not generally be necessary for guests to operate the pool pump, other than to switch it “on” or “off” at any particular time to suite their needs.



**Figure 19: Garden Electrical Box**

1. **REMOVED**

### 5.7.2 Pool and Garden Lights

#### Description

The garden and pool lights (in the pool surround) are wired on a single circuit, connected to a day/night sensor.

When on at night, the lights can be switched off manually at the Garden Electrical Box (Figure 19).

#### Operating Instructions (Pool and Garden Lights)

1. **REMOVED**

### 5.7.3 Water Fountain

#### Description / Operation

The stone fish pond (next to the pool) is fitted with a water fountain.

To operate the water fountain, switch “on” the fountain pump using *Fountain Switch* (5) located in the Garden Electrical Box (Fig 19).

### 5.7.4 Outside Plug Points (220 V)

220V electric plug points are available (for maintenance purposes):

- Garden Electrical Box (Fig 19)
- Gate Electrical Box (fitted on the inside of the “outside” gate pillar)

### 5.7.5 Water Supply Stopcock

#### Description

There is a water supply “stopcock” located outside the front gate, used to switch the water “off” in the case of a water problem.



**Figure 20: Location of Water Supply Stopcock**

1. **REMOVED**

### 5.7.6 Outdoor Cooking

#### Description

There are three outdoor cooking equipment's:

- Aluminium Braai (portable) and a "fixed" braai facility
- Weber Cooker (portable).

Both portable equipment's are fitted with wheels, allowing them to be moved to a desired position for cooking. This is useful to for example, move out of the wind or move into the shade.

***CAUTION:*** Use great care when moving a hot Braai or Weber, with live coals in the bed.

#### Braai Area

The braai area is equipped with braai utensils, which are located in the compartment under the fixed braai.

The braai is fired primarily with wood. Fire wood and kindling (to start the fire) are available next to the shed in the back yard for use by guests. Wood, fire starters and brickets can also be found in the compartment under the fixed braai.

#### Weber Cooker

The Weber Cooker is set up, ready to start cooking.

A Weber cooking tray can be found in the unit. A bag of brickets is provided (compartment under the fixed braai).

***NOTE:*** The Weber cooking manual is available, to familiarise those new to Weber cooking, to be able to make the most of it.

## 5.8 TELESCOPE

A telescope is available in the sun room (The Sunset Bar), to enhance viewing pleasure for guests. The necessary tools and an extra lens are in the tray of the telescope, for use as required.

## 6. SERVICES

### 6.1 CLEANING SERVICE

A cleaning service is available twice per week (on request).

## 6.2 GARDEN SERVICE

The garden has been serviced just prior to guest's arrival. During your stay, the garden will be serviced again (at approximately 12h00, day to be informed). The property manager will ensure her presence to allow the Garden Service access to the property, etc.

In addition, during routine servicing of the pool (refer para. 6.3), the property manager will attend to anything that might need attention (e.g. clearing away fallen branch and leaves, fill a mole hill, etc).

## 6.3 POOL MAINTENANCE

REMOVED

## 7. USEFUL INFORMATION / GENERAL

### 7.1 IMPORTANT SECURITY INFORMATION

As a measure of caution, guests should be aware that there is frequent crime in South Africa. Care must be taken at all times to safe guide oneself, your possessions and our property against such events.

Please lock all doors and windows at night, and make use of the alarm system when not in residence. Remember that there are panic buttons, linked to our local security company, who have your, as well as our property managers contact details. Refer to para. 5.1.2 for the necessary information.

This is stated here by way of necessary caution, but we have never had an intrusion in the over 40 years we have lived in this wonderful environment, and trust to keep it that way.

## 7.2 LOCAL SERVICES AND ACTIVITIES

Refer to Table 5 – Local Services and Activities.

Category / Description	Name / Description (Distance)	Contact No.
<b>Restaurants &amp; Shops</b>		
Farm Village	The Toad in the Village Restaurant (2km's)	021 7892973
	Café Roux / indoor and outdoor eating (breakfast and lunch) (2km's)	021 7892538
	Food Barn Yard (Deli)	021 7891390
Monkey Valley	Sunset drinks & Restaurant (2.5 km's)	021 7898000
Red Herring	Restaurant & Shops (2 km's)	021 789 1783
Jakes on the Common	Restaurant (1.5 km's)	021 789 0445
Long Beach Mall	Shopping Centre (4 km's)	
Sun Valley Mall	Shopping Centre (3.75 km's)	
<b>Activities</b>		
Beach	Noordhoek Beach (3 km's) Horse riding, walking and surfing	
Horse Riding	The Dunes Noordhoek Beach (3 km's)	021 789 1723
Golf	Clovelly Country Club / Eastern corner of valley, adjacent to Fish Hoek (7km's)	021 784 2111
	Westlake Golf Club	021 788 2020
Gym	Virgin Active Sun Valley (3.75 km's)	021 785 1934
<b>Accommodation</b>		
Hotel	De Noordhoek Hotel (with Sushi Bar)	021 7892760

**Table 5: Local Services and Activities**

Refer to the Blue Book, in the pack of maker's manuals, for a **local business, leisure and tourism directory**. It includes useful maps of the local areas.

For further information in this regard, contact:

- Noordhoek Tourist Information (012-789 2812).